
PROFESSIONAL REFERENCE

To the applicant: Please complete the following information before giving it to your reference.

Name of applicant _____ Date _____

Name of reference writer _____

Address of reference writer _____

To the reference writer: The above applicant has given your name as someone who will serve as a reference in his/her application to the Infant-Parent Training Institute, JF&CS Center for Early Relationship Support®. Please note that your reference will be used as part of the admissions process. The Infant-Parent Training Institute will not forward the reference to other programs, universities or to prospective employers.

It will help us greatly if you would give us your opinion of the applicant in the situation in which you have known him / her.

Of particular interest to us are such factors:

- Academic potential
- Emotional stability
- Outstanding strengths you have noticed
- Interpersonal skills and relationships with both children and adults
- Areas for further development

An early reply will be much appreciated. We suggest that you attach this form to your own letterhead or write your reply on the back of this form. Please send your reference to us in a sealed envelope.

Signature of reference writer

Date

Return this form and letter or reference to:
Gabrielle Jacobs, Administrative Coordinator
Infant-Parent Training Institute, JF&CS
1430 Main Street
Waltham, MA 02451
781-693-5652
ipti@jfcsboston.org